

Bontzorlos Tilemachos
1, Venizelou Str.,
Xanthi, GR-67100
Greece

TU Berlin, Institut für Energiesysteme
Skr. TA8
Berlin
Germany

ΥΠΟΔΕΙΓΜΑ

Xanthi, April 1st 2012

Dear Sir or Madam,

I am writing to apply for the practical traineeship offer by your institute in Berlin, ref. Nbr DE-00-0000-1.

Having, by June, completed 5 years in Electrical and Computer Engineering with specialization in Electronics and Information Systems at Democritus University of Thrace, I am hoping to extend my knowledge through a period of practical training in your institute.

I am very interested in the field of energy systems and risk management as well as in related research and development. Having taken courses associated with this subject (please find enclosed the list of courses), I am confident that I meet the requirements of your offer.

I believe that my practical training in your institute will provide me with a chance to transform my academic knowledge into reality and the experience I gain will definitely benefit my further studies and my future career. Also, I welcome the opportunity to learn more about your country, its people and its culture.

Closing I would like to thank you in advance for your time and consideration.

Yours Sincerely,

Tilemachos Bontzorlos